

## Procedure for attending the Annual General Meeting of Shareholders by electronics means (E-AGM) and proxy

1. Shareholders who can attend the meeting by electronics means (E-AGM) are required to do the follows:

1.1 Fill in all details in the Registration form for attendance to the meeting via electronics (E-AGM) attached hereto, especially **please clearly specify e-mail and mobile phone no.** which will be used for registration to attend the meeting

1.2 Please attach document to identify the right to attend the meeting by electronics means (E-AGM) as follows:

- For a Person: - certify copy of valid identification card or copy passport (foreign shareholder)

- For juristic person: -

1. Certificate of Incorporation issued, within 6 months before the date of the meeting, by Department of Commercial Registration

2. certify copy of valid identification card or copy passport (foreigner) of the authorized person (s) to sign and to bind the company who personally attend the meeting

1.3 Please send signed registration form for attending the electronics meeting (E-AGM) and such document to identify the right to attend the meeting to the Company through the following channel:-

- e-mail: [ir@svi.co.th](mailto:ir@svi.co.th) (within April 17, 2023)

- Mail: Company's Investor Relation Department, SVI Public Company Limited  
No. 141-142 Moo 5, Bangkadi Industrial Park, Tiwanon Road, Bangkadi,  
Muang, Pathumtani 12000 (within April 11, 2023)

1.4 Upon completely receipt document as specified in clause 1.1 and clause 1.2, the Company will check document to identify the right to attend the meeting. Subsequently, if you have the rights to attend the meeting, Username and Password together with weblink for joining E-AGM system will be sent to shareholder(s). In case shareholder loses Username and Password or has yet received within April 19, 2023, please immediately contact the Company at telephone No. 02-1050456 ext 1818 or email : [ir@svi.co.th](mailto:ir@svi.co.th)

Note: Please do not give shareholder's Username and Password to other person who is not eligible to attend the meeting. Only the Company's shareholder and proxy from shareholder have the rights to attend the meeting.

1.5 The Company will send instruction file to use E-AGM system to the shareholders together with the sending of Username and Password. Please carefully study instruction from e-mail. The system will be opened for registration 1 hour before the meeting and the meeting will be broadcasted at 9.30 a.m.

1.6 To vote during the E-AGM meeting: shareholders will be able to vote "Approve" or "Not Approve" or "Abstain". In case shareholder does not vote in any agenda, the system will automatically count the vote as " Approve".

1.7 If the shareholders have any technical problem for using E-AGM system before or during the meeting, please contact Quidlab Co.,Ltd, which is E-AGM system service provider. The Company will provide detail of Quidlab CO.,Ltd in the e-mail which send details of Username and Password to the shareholders.

2. Shareholders who desire to give proxy to attend the meeting by electronics means (E-AGM)

Shareholders, who cannot attend the meeting by electronics means (E-AGM), are able to give proxy to the other or the Company's Independent Director, as mentioned below, attend and vote in the meeting.

Mr. Sapon Punyaratabandhu, Independent Director, age 60  
No. 141-142 Moo 5, Bangkadi Industrial Park, Tiwanon Road,  
Bangkadi, Muang, Pathumtani 12000

The above Independent Director has conflict of interest in agenda 5 : To consider and approve the director remuneration for the year 2023. However, he has no special conflict of interest different from the other directors in every agendas proposed to the 2023 Annual General Meeting of Shareholders.

Shareholders are requested to fill in details and sign shareholders' name in the proxy form provided by the Company or proxy form can be downloaded from the Company's website [www.svi.co.th](http://www.svi.co.th). Thereafter, please deliver signed proxy with supporting documents required for proxy to the Company at the below address within April 11, 2023 through the following channel:-

- e-mail: [ir@svi.co.th](mailto:ir@svi.co.th)
- Mail: Company's Investor Relation Department, SVI Public Company Limited  
No. 141-142 Moo 5, Bangkadi Industrial Park, Tiwanon Road, Bangkadi,  
Muang, Pathumtani 12000

Document supporting Proxy

For a Person:

1. Proxy form which duly filled in details and signed by the grantor and proxy
2. Copy of valid identification card or copy passport (foreign shareholder) of the grantor certified true copy by the grantor; and
3. Copy of valid identification card or copy passport (foreign shareholder) of the proxy certified true copy by the proxy.

For juristic person –

1. Proxy form which duly filled in details and signed by the authorized person(s), as the grantor, to sign and to bind the company with the company's seal affixed,
2. Certificate of Incorporation issued, within 6 months before the date of the meeting, by Department of Commercial Registration,
3. Certify copy of valid identification card or copy passport (foreigner) of the authorized person (s) to sign and to bind the company; and
4. Copy of valid identification card or copy passport (foreign shareholder) of the proxy certified true copy by the proxy.

3.Shareholders are able to send any recommendation or queries relates to the Company's business operation, operating result or any agenda as follows:

- a. During the meeting E-AGM, shareholders or proxy may send queries or recommendation through E\_AGM system.
- b. Shareholders may send queries or recommendation in advance before the day of the meeting through the following channel

- e-mail: [ir@svi.co.th](mailto:ir@svi.co.th)
- Mail: Company's Investor Relation Department, SVI Public Company Limited  
No. 141-142 Moo 5, Bangkadi Industrial Park, Tiwanon Road, Bangkadi,  
Muang, Pathumtani 12000